

Respect

Empathy

Ambition

Cooperation

Health



Sandwell Metropolitan Borough Council

Park Hill Primary School
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Our ref CL/jf

15th April 2026

Dear Parents/Carers

SPORTS DAY

After such a successful sports day last year, we would like to continue with the same format for this year. I am confident we can make the day just as enjoyable and family orientated, as experienced during the previous event and as always - weather permitting!

Sports day will be held on the morning of Wednesday 17th June 2026 from 9.15am. If we have to postpone due to the weather, sports day will take place on Wednesday 24th June instead.

As this is a whole school event, the office will be closed between 9.15am and 12.30pm, therefore, please arrive promptly as the gates will be locked as soon as all parents have entered the school at 9.10am. We would also ask, where possible, parents stay for the duration of the sports event to prevent disruption to the proceedings.

Families are welcome to bring their own chairs/blankets to sit on and, after the morning's event, children will have the opportunity to join their families for a picnic lunch. Parents will have the option to bring a packed lunch from home for their child, or if preferred, a ham/cheese sandwich 'grab bag' can be pre-ordered from our catering providers. **Ice lollies and cold drinks will be available to purchase for parents to enjoy whilst watching their child/children.**

If you are unable to attend the event, all children without a parent will sit in a designated area with their lunchtime supervisor and their preferred choice of picnic ('grab bag' from school or packed lunch from home).

All 'grab bags' will require pre-ordering, as it will be 'off menu' and advance notice will be required for the kitchen staff. Should the Sports Day be cancelled due to bad weather, children will still be given their pre-ordered 'grab bag' in school. If you had planned to send your child with a packed lunch from home to eat at the picnic, they will continue with this option. **The menu will consist of a packed lunch/'grab bag' throughout the school on whichever day the sports day falls on.**

We would be grateful for a response to your chosen options as soon as possible, but no later than Friday 5th June 2026. If we do not gain a response for a pre-order, we will request a packed lunch be sent into school on the days stated.

Please find overleaf a breakdown of the day:

Timings:

Morning:

- Children come to school at the normal time, through their usual gate
- Parents wait until the bell goes, then make their way to the field
- Children will come out at 9.15am

12:00noon:

- Sports events finish
- Picnic with families starts
- Parents who cannot stay for the picnic can leave

1:00pm:

- Picnic with families
- Children go to teachers for their afternoon mark

1:15pm:

- Parents who want to take their children home can
- Parents & children going home leave through the KS1 gate

School Lunch:

- Either bring a packed lunch or order a ham/cheese sandwich 'grab bag'.

Refreshments:

- Ice lollies and cold drinks will be available to purchase for parents to enjoy whilst watching their children.
- Please bring your own chairs/blankets to sit on.

We hope the day turns out to be a wonderful event and fun had by all. Should you have any questions regarding the sports day, the Sports Coach Mrs Knott, will be available on the KS2 playground before school on a Monday and Tuesday.

Yours sincerely

C. Logan
Head Teacher

SPORTS DAY Wednesday 17th June 2026 or 24th June 2026

(Please select and return no later than Friday 5th June 2026)

I will be attending the Sports Day event and family picnic on Wednesday 17th June 2026 or Wednesday 24th June 2026 – weather permitting on both days

I will not be attending the Sports Day event and family picnic on Wednesday 17th June 2026 or Wednesday 24th June 2026 – weather permitting on both days

My child will require a 'grab bag' ordered from school and requires Ham
or Cheese

My child will bring their own packed lunch into school

Child's Name..... Class

Signed Parent/Carer Date

Please note, pre-ordering of 'grab bags' for Nursery & KS2 pupils will be charged to the child's meals account. KS1 (Universal Infant Free School Meal) or FSM pupils will not be charged.