

Respect

Empathy

Ambition

Cooperation

Health



Sandwell Metropolitan Borough Council

Park Hill Primary School
Head Teacher: Mrs. C. L. Logan

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Monday 2nd February 2026



Dear Families,

It is becoming a Park Hill tradition to take Year 5 to London and this year is no exception! I am excited to let you know that we have secured a free school visit to the Houses of Parliament, with a contribution of 50% towards travel costs.

When will the trip happen?

The trip to the Houses of Parliament will be on **Friday 3rd July 2026.**

What will we do in London?

The visit will begin in Victoria Tower Gardens, where the children will be able to see our capital city's skyline and enjoy a picnic. We will then be greeted at the Education Centre in the gardens and be taken on a tour of the Houses of Parliament.

After our visit, we will hop back on the coach (after toilet stops of course!) and soak up the sights of the capital on our journey home.

Timings for the day are as follows:

- Leaving school at 9.00am
- Lunch on arrival in London
- Parliament tour starts at 2.00pm
- Parliament tour finishes at 4.15pm
- Leaving London at 4.45pm
- Arriving back at school at approximately 8.00pm

We will keep families updated at all times during the journey so that you know how our journey is going.

How much will it cost?

The cost to families for the visit will be £22.60 each (rather than £45.20) for the coach.

Please pay via ParentPay by **Friday 12th June 2026**

What do we need to take with us?

Children will need to **wear their full school uniform** on the day and **bring two packed lunches** (one for lunchtime and one for the journey back). Please let us know if your child is in receipt of free school meals and you would like us to take a packed lunch for them.

There will be no need for children to bring any spending money as we have to order souvenirs before we go. We then collect them before we come home. I will send further information out about souvenirs nearer the time.

What if my child cannot go?

Previous trips to parliament have been one of the highlights of the year and we know how much of a privilege it is for us to take them. I am the Visit Leader and make sure that the trip is thoroughly planned and risk-assessed. All information about the day will be shared with you as we get nearer the time.

I hope that you will agree it is something special to experience but, should you decide that you don't want your child to go, we **still expect them to attend school on the day.**

Please complete the slip below and return to school by **Wednesday 25th February 2026.**

If you have any questions at all, please don't hesitate to ask.

Kind regards,

Mrs Boardman

Deputy Head Teacher

Houses of Parliament Trip – Friday 3rd July 2026

Name of child:

Please tick the relevant boxes below:

I give permission for my child to take part in the trip to the Houses of Parliament in London on Friday 3 rd July 2026.	
I agree to pay a travel cost of £22.60 via ParentPay by Friday 12th June 2026	
I understand that I will not be entitled to a refund should my child not be able to participate on the date of the trip. <i>This is because the coach will have been booked and paid for in advance.</i>	
My child is entitled to free school meals and I would like school to provide a packed lunch.	

Emergency Contact Numbers

School requires up-to-date telephone numbers of two emergency contacts when on a school trip. Please complete the below.

Name of emergency contact 1: Telephone number 1:

Name of emergency contact 2: Telephone number 2:

Signed: Relationship to child:

