

Respect

Empathy

Ambition

Cooperation

Health



Sandwell Metropolitan Borough Council

Park Hill Primary School
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Our ref CL/jf

29th April 2025

Dear Parents/Carers

SPORTS DAY

We have been looking at ways to make Sports Day a more enjoyable experience for the family, and with a new sports coach enthusiastic to involve parents in the event, we are excited to announce our plans – weather permitting!

Sports Day will be held on the morning of **Wednesday 18th June from 9.15am**, with a second date scheduled for Wednesday 2nd July to cover the chance of postponement. Children will go back into school for the afternoon session no later than 1.15pm. Our afternoon nursery pupils are invited to attend the morning session, to give them the opportunity to join in with the Sports Day and will go home after their picnic at 1.15pm.

As this is a whole school event, the office will be closed between 9.15am and 12.30pm, therefore, please arrive promptly as the gates will be locked as soon as all parents have entered the school at 9.10am. We would also ask, where possible, parents stay for the duration of the sports event to prevent disruption to the proceedings. We are anticipating finishing around 12 noon; at which time the picnic will commence, this would be an ideal time for parents to leave should they not be staying. Those parents joining us for the picnic will leave the premises at 1.15pm.

Families are welcome to bring their own chairs/blankets to sit on and, after the morning's event, children will have the opportunity to join their families for a picnic lunch. Parents will have the option to bring a packed lunch from home for their child, or if preferred, a ham/cheese sandwich 'grab bag' can be pre-ordered from our catering providers. **Ice lollies and cold drinks will be available to purchase for parents to enjoy whilst watching their child/children.**

If you are unable to attend the event, all children without a parent will sit in a designated area with their lunchtime supervisor and their preferred choice of picnic ('grab bag' from school or packed lunch from home).

All 'grab bags' will require pre-ordering, as it will be 'off menu' and advance notice will be required for the kitchen staff. Should the Sports Day be cancelled due to bad weather, children will still be given their pre-ordered 'grab bag' in school. If you had planned to send your child with a packed lunch from home to eat at the picnic, they will continue with this option. **The menu will consist of a packed lunch/'grab bag' throughout the school on both days, regardless of whether there is a postponement or not, as planning for the second date is also required to ensure the kitchen has plenty of notice.**

We would be grateful for a response to your chosen options as soon as possible, but no later than Tuesday 3rd June 2025. If we do not gain a response for a pre-order, we will request a packed lunch be sent into school on the days stated.

We hope the day turns out to be a wonderful event and fun had by all. Should you have any questions regarding the sports day, the Sports Coach Mrs Knott, will be available on the KS2 playground before school on a Monday and Tuesday.

Yours sincerely

C. Logan
Head Teacher

SPORTS DAY Wednesday 18th June 2025 or 2nd July 2025

(Please select and return no later than Tuesday 3rd June 2025)

I will be attending the Sports Day event and family picnic on Wednesday 18th June 2025 or Wednesday 2nd July 2025 – weather permitting on both days

I will not be attending the Sports Day event on Wednesday 18th June 2025 or Wednesday 2nd July 2025 – weather permitting on both days

My child will require a 'grab bag' ordered from school and requires

Ham
or
Cheese

My child will bring their own packed lunch into school on both days

Child's Name..... Class

Signed Parent/Carer Date

Please note, pre-ordering of 'grab bags' for Nursery & KS2 pupils will be charged to the child's meals account. KS1 (Universal Infant Free School Meal) or FSM pupils will not be charged.