

Respect

Empathy

Ambition

Cooperation

Health



Sandwell Metropolitan Borough Council

Park Hill Primary School  
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Friday 23rd May 2025

### Applying for a High School Place



Dear Families,

As your wonderful children near the end of Year 5, we know that families have important decisions to make regarding high school places. The deadline for applications for secondary school places in Sandwell is usually at the end of October (October 2025) and offers are usually made at the beginning of March (March 2026).

Hannah Butler, from Sandwell Local Authority, will be at school on **Tuesday 15th July 2025 at 3.30pm.**

She coordinates the transition between primary and secondary schools and will be able to give you all of the information you need about applying for your child's high school place.

If you would like to find out more about the application process, please come along to school on Tuesday 15th July. There is no need to book a place: just come to the school office at 3.30pm and we will show you the way.

Kind regards,

Mrs A. Boardman

**Deputy Head Teacher**