

Respect

Empathy

Ambition

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Health



Sandwell Metropolitan Borough Council

Park Hill Primary School

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Thursday 1st October 2026

Important – Staffing and Forest School

Dear Families,

I am writing to share some important staffing updates and changes to our Forest School provision.

Forest School for Autumn 1

Jason has been waiting for an operation date, which has now been scheduled for next week. This means that there will be **no Forest School** until after half-term while he recovers.

The **final Forest School sessions before half-term** will be:

- Nursery, Reception, Year 1 and Year 2: Wednesday 30th September 2026 (today)
- Year 3, Year 4, Year 5 and Year 6: Thursday 1st October 2026 (tomorrow)

We wish Jason a speedy recovery and look forward to welcoming him back after half-term.

Goodbye Mrs Hickman

After many years of dedication as our Site Manager, Mrs Hickman will be leaving Park Hill at October half-term to begin her retirement.

Mrs Hickman has made a huge contribution to our school community and while we will be very sorry to see her go, we know this next chapter is well-deserved. We are sure you will join us in thanking her for everything she has done and wishing her a happy and relaxing retirement.

HAPPY
RETIREMENT



Welcome (back) Jason



With Mrs Hickman's retirement, we needed to appoint a new Site Manager. I am delighted to share that Jason has been successfully appointed to the role.

From after October half-term, Jason will take up his new position as Site Manager at Park Hill. We know he will bring the same enthusiasm and commitment to this role that he always done.

Forest School for Autumn 2 and Beyond

As Jason will be taking on the responsibilities of Site Manager, he will no longer be able to deliver Forest School as frequently as before.

From after half-term, Forest School will take place two afternoons per week, with classes rotating throughout the year so that all children continue to benefit from time in our forest area.

From the week beginning **2nd November 2026**, Forest School will be available for **Early Years and Key Stage 1** classes.



Forest School afternoons will be:

- Wednesday – Year 1 and Year 2
- Thursday – Nursery and Reception

Key Stage 2 classes will have opportunities later in the school year as part of the rotation.

On Forest School days, please ensure your child comes into school wearing their uniform in the morning and brings a bag containing Forest School clothes to change into.

Thank you for your continued support and understanding.

Kind regards,

Mrs Logan

Head Teacher