

LETTER 1

Respect

Empathy

Ambition

Cooperation

Health



Sandwell Metropolitan Borough Council

Park Hill Primary School
Head Teacher: Mrs. C. L. Logan

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Friday 11th September 2026

Re: Macmillan Coffee Afternoon

Dear Parents/Carers

On **Thursday 24th September 2026**, we will be helping raise funds for Macmillan Cancer Support.

We would like to invite everyone to Coffee Afternoon at 1:45pm – 3:00pm, where you will be able to purchase cakes and enjoy a coffee/tea. Children will remain in classes until you leave.

We would be grateful if you could complete the slip below and return to school if you will be attending.

Thank you for your support.

Yours sincerely

Mrs C Logan

Head Teacher

MACMILLAN COFFEE AFTERNOON

I/we will be attending the Macmillan Coffee Afternoon **Thursday 24th September 2026** and will require seats.

Name of child.....

Year group.....

Name of adult/s attending.....

Signed.....

Date.....